

**PERSONNEL COMMISSION
Manhattan Beach Unified School District
325 S. Peck Avenue
Manhattan Beach, CA 90266**

Notice of Public Meeting
October 6, 2016
9:15 a.m.
1st floor conference room
District Office

AGENDA

I. CALL TO ORDER

- A. Approval of Minutes
 - 1. September 9, 2016

II. WRITTEN AND ORAL COMMUNICATION

- A. Commissioners
- B. Administration
- C. Employees
- D. Citizens

III. ACTION ITEMS

- A. Approval of eligibility lists:
 - IA Special Education- Intensive Behavioral Instruction

IV. MEETING SCHEDULE

- A. Next regularly scheduled meeting Tuesday, November 1, 2016, 9:15 a.m. at District Office, first floor conference room.

V. ADJOURNMENT

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires accommodation to participate in a Personnel Commission meeting may request assistance by contacting, Patti Jaffe, Interim Executive Director of Human Resources, 325 S. Peck Ave. Manhattan Beach, CA 90266, Phone (310) 318-7345, Ext. 5915 OR Fax (310) 303-3824

Manhattan Beach Unified School District

PERSONNEL COMMISSION MINUTES

September 6, 2016

The meeting was called to order at 9:16 a.m.

Attendees:

Commissioners: Cynthia Strand and Charles Southey

Absent: Ms. Vida Holguin

District Staff: Brian Lucas, Assistant Superintendent, Human Resources, Maria Villalobos, Human Resources Technician, and Kristina Ayson, Human Resources Technician

CSEA Representatives:

Employees: None

I. CALL TO ORDER

1. Approval of Minutes- September 6, 2016
2. Mr. Southey motioned to approved, seconded by Ms. Strand and unanimously approved by the Commissioners.

II. WRITTEN AND ORAL COMMUNICATION

- A. Commissioners: None
- B. Administration: Mr. Lucas introduced himself to the Board. He also introduced Kristina Ayson as the new Human Resources Technician, sub coordinator. Mr. Lucas also informed the Board the RFP Classification Study is posted on the district website, and it is due on September 23.
- C. Employees: None
- D. Citizens: None

III. ACTION ITEMS

- A. Approval of Eligibility Lists:
 1. Delivery Driver
Mr. Southey motioned to approved, seconded by Ms. Strand and unanimously approved by the Commissioners.
 2. Student Attendance Clerk
Mr. Southey motioned to approved, seconded by Ms. Strand and unanimously approved by the Commissioners.
 3. Technology Resource Assistant
Mr. Southey motioned to approved, seconded by Ms. Strand and unanimously approved by the Commissioners.

IV. MEETING SCHEDULE

Next regular meeting is scheduled for Tuesday, October 4, 2016, 9:15 a.m.

V. ADJOURNMENT-The meeting was adjourned at 9:22 a.m.

Manhattan Beach Unified School District
Personnel Commission

Eligibility List

IA SPECIAL EDUCATION - INTENSIVE BEHAVIORAL INSTRUCTION
Written Exam 9/21/16 Oral Exam 9/21/16

No.	First	Last	Written	Written @ 40%	Oral	Oral @ 40%	App	App @ 20%	Prom/Vet	Overall	Expires
	JESSICA	BELLISSIMO									
	ZOE	AYOUBI									
	ERIKA	ROTH									

Scoring:
 Written: 40%
 Oral: 40%
 App: 20%

Type of Exam:
 Open
 Open and Promotional
 Promotional

Certification Date:
 8/2/16

Expiration Date: